

Chicago Human Rhythm Project - Mayfair Arts Center Fee Waiver Policy

- **Purpose Statement:**

The Chicago Human Rhythm Project seeks to ensure that financial circumstances do not prevent people from participating and accessing educational programs, performances or space rental programs. Financial assistance, including full and partial fee waivers, is available to eligible participants based on demonstrated financial need.

- **Eligibility Criteria:**

Eligibility is generally based upon a person's income relative to the Federal Poverty Level and may require verification as listed below:

Below 150%	100% Fee Waiver (Free)	Self-certification or benefit proof
150% – 250%	Sliding Scale (25%–50% fee)	Pay stubs or tax return
Above 250%	Standard Fee	None

- **Application Process:**

Requests for assistance may be made in person at 8701 S Bennett Ave, Chicago, IL, 60617, or by email at laalexander@chicagotap.org. Applicants should be prepared to provide income verification as listed above which may be submitted digitally or presented in person.

- **Decision Timeline:**

Applicants may expect an initial response to an inquiry within one week of a request and a decision within 2 weeks. Decisions are based on:

- a. Demonstrated financial need;
- b. Availability of space in the applicable class, performance or program; and
- c. Availability of financial assistance resources to continue providing free and affordable access to education and performances for the community.

- **Confidentiality:**

The Chicago Human Rhythm Project will maintain the confidentiality of all financial and personal information submitted in connection with a request for assistance. All information provided by persons requesting assistance will be retained only as long as necessary for administrative purposes and will otherwise be securely destroyed. Their name will be placed on a list of aid recipients as well as the date of assistance approval. Assistance approvals will remain valid for one year, after which updated eligibility information may be requested.